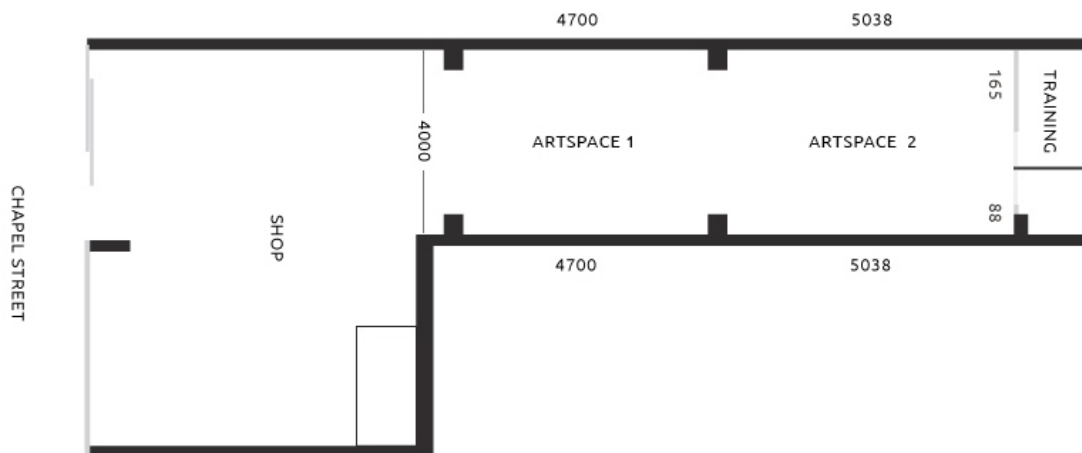


## ArtSpace Plan and Guidelines

ArtSpace is equipped with spot-lighting and gallery hanging system.

Floor plan:



### Key Dates & Open Hours

- Openings are held on Thursday or Friday nights between 6pm – 8pm.
- Installation of the exhibition is on Mondays; (this can be negotiated).
- ArtSpace is open Tuesday to Friday: 10am - 5pm Saturday: 10am –2 pm
- Due to the nature of the space, sometimes bookings are made for other events, workshops or training during these opening hours of the gallery. We will notify you of all planned events based on your booking date preference, and inform you as to whether this will affect the hours that the space is open to the public.

### Costs

- ArtSpace is available for a minimum of 4 weeks at \$600 per month for individuals or shares with groups of artists. Duration can be longer or shorter by negotiation.



**ArtSpace at Space2b**  
144 Chapel Street,  
ST Kilda 3182  
artspace@space2b.com.au  
ABN: 133 894 903 17

### The exhibition fee includes:

- Graphic designed DL flyer
- Graphic designed A4 poster for in house promotion;
- Curatorial and installation advice
- A mail out to the Space2b's subscribers (1,000+)
- Exhibition promoted on Space2b's social media (Facebook, Instagram, Website)
- Staffing of the gallery for the duration of the exhibition and Opening Night.

### The fee does not include:

- Printing and distribution of the DL flyers
- Refreshments at the Opening
- Promotion to the general Media

### Commission

- As well as rent, we charge 25% commission on all work sold during the exhibition.
- Space2b will transfer all sales to the artists' nominated bank account minus 25% commission and this will be recorded on a separate tax invoice. Within 21 days of the close of the exhibition
- It is the artist's responsibility to charge GST on their sale prices if GST is charged.

### Right of Rejection

- Space2b reserves the right to reject any work that is deemed inappropriate.
- All work will be judged by a panel from Space2b

**TOGETHER WE MAKE A DIFFERENCE!**